

Date of Assessment 15 May 2021	<b>North West Venturers Yacht Club</b> <b>Covid 19 Risk Assessment</b>
Review Date	
<b>When Returning to Boating</b> <b>Appendix 17/5/21</b> <b>This RA relates to opening the clubrooms and the bar in line with Welsh Government Covid Alert Level 2 Legislation 17<sup>th</sup> May 2021.</b>	

Hazard	People at Risk	Risk level	Identified Risk Contracting/ Spreading Covid 19	Mitigation	Person Responsible	Risk level	Note
<b>Section1</b> A member/visitor who has shown symptoms of the virus may intend to visit the bar and clubrooms.	Members and visitors		Passing on the virus to other members	Each member/ visitor must self – assess for the symptoms of Covid 19 in the last 2 weeks. Have they in the last 2 weeks had - <ul style="list-style-type: none"> <li>• A continuous high temperature;</li> <li>• Loss of taste or smell;</li> <li>• A new continuous cough;</li> <li>• Contact with anyone who has had these symptoms or tested positive for the virus.</li> </ul> Members subject to any requirement to self-isolate should not visit the club.  Members should not visit the club for 2 weeks following a positive Covid 19 test.  Should any of the above apply, however mild, the member/visitor s should stay at home.	Each individual member/visitor		
<b>Section 2</b> A member who has contracted the virus, but showing no symptoms may	Members and visitors		Members may become aware that they have contracted the virus at a later date. An accurate register of members attending will enable Test,	<ul style="list-style-type: none"> <li>- Members and visitors will record their presence in the members/visitors book with a contact phone number and time in and out.</li> <li>- The C/RC will keep a register of the people who have booked and attend any</li> </ul>	Each individual member  C/RC		

visit the bar and clubrooms			Trace and Protect if necessary.	organised functions, indoors or outside, when these are allowed indoors by the Welsh government			
<b>Section 3</b> <b>Preparing the club rooms for use</b>  Furniture and items in the clubrooms may be difficult to sanitize.	Members and visitors		If there is unnecessary 'clutter' around the clubrooms sanitisation is difficult and there is an increased risk of transmission of the virus through contact from surfaces.	<ul style="list-style-type: none"> <li>- Remove any unnecessary soft furnishings.</li> <li>- Remove any unnecessary items from the clubrooms e.g. magazines, binoculars etc.</li> <li>- Sanitise existing soft furnishings as needed.</li> <li>- Stack un-needed chairs safely and put a notice that says do not use/touch (as we have nowhere else to put them).</li> </ul>	Preparation team		
Social distancing between members may not be maintained if the layout of the rooms is not defined.	Members and visitors		If the clubrooms are not conducive to enabling social distancing, the risk of transmission of the virus through aerosol dispersion is increased.	<ul style="list-style-type: none"> <li>- Adjust room layouts (tables and chairs) to enable a 2m distance between households</li> <li>- Assess a max number of members to access the club rooms at any one time, assuming 2 members per household.</li> </ul>	Preparation team		
<b>Section 4</b> <b>Use of the clubrooms by members</b>	Members and visitors		Members may contract or spread the virus through aerosol dispersion.	<ul style="list-style-type: none"> <li>- Members should behave in a responsible and considerate manner at all time.</li> <li>- Members to maintain at a social distance of at least 2m between households at all times.</li> <li>- Members should wear a face covering whilst inside the clubrooms at all times unless eating or drinking.</li> <li>- Members should follow advice on hygiene at all times</li> <li>- Members should challenge others who are not respecting the social distance/face covering/ hygiene protocol.</li> <li>- Should any more than 2 households be using the clubrooms at any one time, a member should open the windows to ensure ventilation.</li> <li>- Members should avoid face to face contact</li> </ul>	Every Individual Member		

				<ul style="list-style-type: none"> <li>- with others outside their household.</li> <li>- Members to eat/drink sitting or at tables maintaining a distance of 2m between households and should remain at their tables whenever possible.</li> <li>- There should be no more than 6 people in any group and different households within a group should be socially distanced and wear face coverings.</li> </ul>			
	Members and visitors		Members may contract or spread the virus through contact with surfaces.	<ul style="list-style-type: none"> <li>- Members should adequately sanitise themselves before entering the clubrooms.</li> </ul>	Every Individual Member		
	Members and visitors		Frequently used surfaces may become contaminated with the virus.	<ul style="list-style-type: none"> <li>- Members will sanitize the surfaces they have touched, like table tops before leaving using the resources provided by the club.</li> </ul>	Every Individual Member		
<b>Section 8 Use of the Galley</b>	Members and visitors		The galley may become overcrowded leading to the spread of the virus through contact with surfaces and aerosol dispersion.	<ul style="list-style-type: none"> <li>- Only one household should access the galley at any one time.</li> <li>- Members should sanitise the surfaces in the galley following cooking or washing up before use by another household.</li> <li>- Members should thoroughly wash all equipment, cutlery, crockery and glasses used before it is used by anyone else.</li> <li>- Members should provide their own tea towels when washing up and not leave them in the galley.</li> </ul>	Every Individual Member		
<b>Section 9 Use of the bar Selling/purchasing drinks at the bar</b>	The barman, members and visitors		Contracting or spreading the virus by touching glasses, bottles and cans and money	<ul style="list-style-type: none"> <li>- Any member of the committee (barman) can open the bar during licenced hours at the request of a member.</li> <li>- The bar will be sanitised appropriately on opening and as needed.</li> <li>- The bottles and cans to be sold will be stored in the bar cupboard for a period exceeding 48 hours.</li> </ul>	<p>Committee Member (The barman)</p> <p>The barman</p> <p>The barman</p>		

				<ul style="list-style-type: none"> <li>- The 'barman' will sanitise his/her hands before entering the bar and appropriately during the evening and wear a face covering.</li> <li>- The customer will wear a face covering whilst purchasing drinks at the bar.</li> <li>- The customer will stand 2m back from the bar behind a tape stuck to the floor..</li> <li>- Only whole bottles or cans will be sold.</li> <li>- Members will pay for their drinks using contactless card payments.</li> <li>-</li> <li>- The customer will immediately take his/her drinks away from the bar, either to their table if they are inside or outside.</li> <li>- Members will wash their own glasses following use.</li> <li>- Members will take their bottles and cans home and dispose of them themselves.</li> </ul>	<p>The barman</p> <p>Each individual member</p> <p>Each individual member</p> <p>Each individual member</p> <p>Each individual member</p> <p>Each individual member</p> <p>Each individual member</p> <p>Each individual member</p> <p>Each individual member</p>		
<p><b>Section 10</b> Selling/purchasing drinks at the bar</p>	<p>The barman, members and visitors.</p>		<p>Contracting or spreading the virus through transitional contact whilst queueing for the bar and leaving the bar.</p>	<ul style="list-style-type: none"> <li>- Customers will queue for the bar 2m apart</li> <li>- Only 1 customer will stand at the bar at any one time. The next customer will wait 2m distant until the previous customer has left.</li> <li>- A notice to this effect will be displayed.</li> <li>- If needed, a committee member will organise the queueing process. The committee member will sanitise hands and wear a face covering as the barman.</li> <li>- There will be a one way system so the customer leaving walks away from the queue.</li> <li>- Arrows will be marked on the floor to show which way to go.</li> </ul>	<p>Each individual member</p> <p>Each individual member</p> <p>Preparation team Sec Committee Member</p> <p>Preparation team</p> <p>Preparation team</p>		